

EXHIBIT 3-I

CHECKLIST OF REQUIRED CONTRACT CLAUSES FOR PROFESSIONAL SERVICES/ENGINEER'S CONTRACTS

An asterisk (**) indicates clauses that are required in every TSEP-funded professional services/engineer's contracts.

- ___1. EMPLOYMENT OF CONTRACTOR
- ___2. INDEPENDENT CONTRACTOR **
- ___3. LIAISON
- ___4. EFFECTIVE DATE AND TIME OF PERFORMANCE **
- ___5. SCOPE OF SERVICES **
- ___6. COMPENSATION **
- ___7. CONFLICT OF INTEREST **
- ___8. MODIFICATION AND ASSIGNABILITY OF CONTRACT
- ___9. CONDITIONAL AGREEMENT
- ___10. TERMINATION OF CONTRACT **
- ___11. DOCUMENTS INCORPORATED BY REFERENCE ** (N/A for engineering)
- ___12. NONDISCRIMINATION **
- ___13. OWNERSHIP AND PUBLICATION OF MATERIALS **
- ___14. REPORTS AND INFORMATION **
- ___15. ACCESS TO RECORDS **
- ___16. PLACE OF PERFORMANCE, CONSTRUCTION AND VENUE **
- ___17. INDEMNIFICATION
- ___18. LEGAL FEES